



E-MAIL: iva1794@gmail.com

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DATE AND PLACE OF BIRTH:

17/11/1994, Acqui Terme (Italy)

MY WEBSITES

<https://alessandraivaldi.wixsite.com/home>

<http://meetinghalfway.eu/>

Italian: mother language

German: C2

- C2 certificate issued by Goethe Institute in Turin. 1/02/2019.

- C1 certificate issued by the Ludwig-Maximilians-Universität in Munich. 25/07/2017.

English: C2

- First Certificate in English (FCE). June 2012

- Preliminary English Test (PET). May 2011

French: B2

- B2 certificate issued by the Ludwig-Maximilians-Universität in Munich. 29/08/2017

COMPUTER SKILLS

- Microsoft Office (Word, Power Point, Excel): very good knowledge

- Management of websites (Wix, Wordpress), e-magazines and public pages on social media (Instagram, Facebook)

- Canva: good knowledge

- Windows Movie Maker:

ALESSANDRA IVALDI

EDUCATION

Postgraduate studies in Global Marketing, Comunicazione e Made in Italy

11/03/2020, Centro Studi Comunicare l'Impresa and Fondazione Italia USA

Training Course for Teachers "24 CFU"

2019, University of Turin.

Master degree in Foreign Languages for International Communication

12/11/2018, University of Turin. Mark: **110/110 with honours Erasmus**

April 2017 – July 2017, Ludwig-Maximilians-Universität in Munich (Germany)

Bachelor degree in Linguistic mediation

14/11/2016, University of Turin. Mark: **110/110 with honours Erasmus**

September 2015, University of Bielefeld (Germany).

High school diploma

1/07/2013, high school "G. Parodi", Acqui Terme (Italy). Mark: 92/100

WORKING EXPERIENCE

➤ **Istituto di Cultura e Lingue Marcelline Arona – corso Repubblica 2, Arona (Italy)**

2/09/2020-present date. Teacher of German language and literature in the local linguistic high school.

➤ **90th FIDE International Congress – Abu Dhabi (U.A.E.)**

26/02/2020-1/03/2020. Tasks: collaboration in the organization of the event and editing of minutes and other official documents.

➤ **Office Assistant in the International Chess Federation (FIDE) – Av. de Rhodanie 54, Lausanne (Switzerland)**

13/01/2020-13/04/2020. Tasks: proof-reader and editor of official documents in English, communications in German and French with local authorities and institutions, creation of an e-magazine and cooperation to manage a website, activities of secretary.

➤ **High school "Chiabrera-Martini" – via Caboto 2, Savona (Italy)**

good knowledge

- Audacity: good knowledge
- Aegisub: good knowledge

ADDITIONAL INFORMATION

- Driving licence B (since 2013)
- I passed exams in the following fields: didactic of foreign languages and of Italian as a foreign language and pedagogy. I acquired experience in this domain thanks to my working experience.
- I passed exams and later gained working experience in the following fields: Information Technology and Digital Communication in English.

SOCIAL SKILLS

- Team spirit
- Adaptability to multicultural environments
- Excellent communication skills
- Stress resistance
- Sense of organization
- Problem solving

PUBLICATIONS

Ivaldi Alessandra, *L'ospite del mostro*, il mio libro self publishing, 2018

18/02/2019 – 4/07/2019, 26/09/2019 – 10/02/2020 Substitute teacher in German.

- **High school “G. Parodi” – via de Gaspari 66, Acqui Terme (Italy)**

11/01/2019 – 24/01/2019. Substitute teacher in English.

- Primary school “Michele Coppino” - via Cristoforo Colombo 36, Turin.

January 2018 – April 2018: internship. Tasks: school assistance towards children with learning difficulties.

- Public library in Acqui Terme - via Maggiorino Ferraris 15, Acqui Terme (Italy).

June – July 2011: internship. Tasks: management of the archive.

- Archaeological Museum in Acqui Terme - via Morelli 2, Acqui Terme (Italy).

June – July 2010: internship. Tasks: cleaning and storing of the archaeological remains.

VOLUNTEERING EXPERIENCE

- **Goethe Institut of Turin** - Piazza San Carlo 206, Turin (Italy)
November 2017 – July 2018: “Filmprojekt” with the collaboration of the University of Turin. Tasks: subtitling into Italian of the German film *Nackt unter Wölfen*.

- **Online magazine *Meeting-Halfway***

May 2017 – current date. Tasks: editor in chief, managing the work of authors and translators, writing and reviewing articles, translating texts from German/French to Italian/English.

- **Collaboration with the magazine *Piemonte Musicale***, official magazine of the association “ANBIMA Piemonte”

May 2016 – current date. Tasks: writing and reviewing articles.

- **Member of the administrative board of the cultural association “Corpo Bandistico Acquese”** - piazza Don Piero Dolermo 24, Acqui Terme (Italy)

February 2015 – current date. Tasks: secretary of the association, musician (flute), communications director collaborating with the local newspaper *L'Ancora*, social media manager.

- **Collaboration with the online magazine *Sherlock Magazine***
November 2014 – current date. Tasks: writing articles.